

**“From the Mountains to the Coast...
Never Enough Baskets”
NCBA 2018
Becki Newsome and Charlene White, Coordinators
Katie Lake, Jury Chairperson**

Dear Prospective Teacher:

The **2018 NCBA Convention** will be held in Durham, NC, March 22-25, 2018, at the Sheraton Imperial Hotel. Classes will be scheduled to begin on Thursday afternoon and end on Sunday Morning. Seminars will be scheduled for Thursday or Sunday. Please make a note on the application if you cannot teach during a certain time period. *All teachers are responsible for any equipment needed to teach the class or seminar (i.e., slide projectors.)*

We are especially interested in baskets that have not been taught at NCBA previously. You must be a member of NCBA to teach. The pay scale for teachers for the 2018 Convention will be \$20.00 per class hour. There is no hourly payment made by NCBA for seminars and mini bonus classes. Class size will be limited to a maximum of twelve (12) and a NCBA minimum of six (6) students: *If your minimum student number is more than six (6), please note that number on the application.* Instructors are required to give each student printed instructions or at least a materials list, lengths to cut, and any other printed information they would need when attempting the basket at a later time.

With the exception of classes where material preparation is part of the learning experience, (i.e., splitting oak, shaving ribs, etc.) kits should be prepared for the students by the instructor, with as much pre-cutting done as possible, thus allowing more time for instruction in class and insuring that the students complete their projects. When calculating the cost of the kit for each basket, remember that the cost of the class should only reflect the cost of materials and kit preparation.

We are accepting electronic proposal submissions this year. If you have never been selected to teach at NCBA to submit an electronic proposal, you must submit the actual basket.

You may submit as many proposals as you would like by making copies of the application form and completing one form for each basket or seminar proposed. Also, please remember, if your submission is not YOUR original creation, please obtain permission from the creator to teach the proposed basket and give credit where it is due. If the basket is a copy of an original, please note that on the application. Please furnish as much information as possible regarding teaching objectives when writing basket descriptions. NOTE: Teachers who are submitting baskets for consideration are **not** involved in the final selection of proposed baskets.

We are soliciting proposals for a large number of four (4) hour classes, an equal number of six (6) hour classes, a limited number of mini bonus one (1) to two (2) hours, eight (8) hour classes, and ten (10) hour classes.

You can register for classes but please be aware that the regular convention registration fees will apply. Please sign and return the release form at the bottom of the application form. An attorney for NCBA prepared the release form.

Please include a check **make payable to NCBA** for **\$6.00 PER proposal, which will cover the jurying fee;** a stamped self-addressed envelope and a return-mailing label for all baskets mailed to the jury chairman: **Bill White, 201 First Ave., New Bern, NC 28560.**

Include a check, **made payable to NCBA** for **electronic submissions which requires a \$15.00 fee.** This is to be mailed to Jury Coordinator: **Katie Lake, 304 Channel Run, Washington, NC 27889**

***Baskets submissions Must not be RECEIVED BEFORE May 2, 2017 and NO LATER THAN May 30th, 2017**

Questions: Please contact Jury Host: **Katie Lake** at nbaconv2017@gmail.com or **Convention Coordinators: Becki Newsome 252-393-2006** tippysmom@yahoo.com or **Charlene White, 252-671-4868,** whitesbaskets@gmail.com

(Jury Use Only)

Proposal No. _____

Box No. _____

Check No. _____ Amount \$ _____

Box Weight _____

Insurance Requested: Yes No

Amount Requested \$ _____ Paid: Yes No

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North Carolina Basketmakers Association Convention 2018

Durham, North Carolina March 22-25, 2018

--Teacher Application Form --

*(Instructions: Please print or type all information. This form or copy (**no personally formatted proposal forms**) must accompany each proposed basket. Staple two to four 4" x 6" glossy or matte color photos of basket to right hand corner of form.*

Name: _____ Member #: _____

Address: _____

E-mail(s): _____ Phone No. _____

Name of Basket/Seminar Topic: _____ Insured Value _____

Has this basket been taught at NCBA before? Yes No If yes, when was the last time? _____ (Yr)

Please use the following designations in determining experience level:

Beginner: Little or no weaving experience with the material being used.

Beginner/Intermediate: Still a beginner, but ready for something more challenging.

Intermediate: Skilled at basic techniques with material being used. Weaver has no trouble setting up bases, or twining, or over-under weaves or rims using the material of the class offered.

Intermediate/Advanced: Still an intermediate weaver but ready to try something more challenging.

Advanced: Have mastered all basic skills and ready to try new techniques, fibers, shaping, and creative methods.

All Levels: Class may contain students ranging from Beginner to Advanced skills. Teacher feels all students will have no difficulty in **completing project in allotted time**.

Experience Level for Basket (Circle One only)

Beginner Beginner/Intermediate Intermediate Intermediate/ Advanced Advanced All Levels

Size of Basket: Width _____ Length _____ Height _____ Diameter _____

Minimum students required: _____ **Number of Class Hours:** _____ **Class Fee:** \$ _____

This basket is constructed from: (circle one) Hardwoods Naturals Reed

Release

The undersigned does hereby release and discharge the North Carolina Basketmakers Association, Inc., from any and all claims, causes of action, and liability arising from damage, injury, or destruction to baskets owned by the undersigned which are stored for judging and photographed for brochure, while in the possession of the North Carolina Basketmakers Association, Inc., which will have possession of the baskets belonging to the undersigned which are the subject of the release as follows:

From the 2nd day of May, 2017, to the 30th of June, 2017

The consideration for this release, waiver and discharge is the handling and storage and display and other utilization of such baskets belonging to the undersigned by the North Carolina Basketmakers Associations, Inc., without the charge of an additional insurance fee or premiums which otherwise would be required to cover liability of the North Carolina Basketmakers Association, Inc., to the undersigned for any damage, injury or destruction to the property of the undersigned.

Signed by Teacher: _____

Witness: _____ **Date:** _____

IF NOT SIGNED THE PROPOSAL WILL BE RETURNED!!!

If you are shipping your basket, please include a check for \$6.00. to Jury Chairman: Bill White, 201 First Ave., New Bern, NC 28560. Mail a check, made payable to NCBA for electronic submissions which requires a \$15.00 fee. This is to be mailed to Jury Coordinator: Katie Lake, 304 Channel Run, Washington, NC 27889

Please include a check **made payable to NCBA** for ***\$6.00 PER shipped basket which will cover the jurying fee (and the additional money for insurance.)*** Include with a stamped self-addressed envelope a completed returned shipping label and packing diagram.

**MAIL TO: Bill White
201 N. First Ave
New Bern, NC 28560**

If you have questions about this application or the convention, please contact:
Becki Newsome at tippysmom@yahoo.com Phone No. 252-393-2006
Charlene White at whitesbaskets@gmail.com Phone No. 252-671-4868

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Teacher’s Proposal Check List

- You must be a current member of North Carolina Basketmakers Assoc. to be eligible to teach.
- Proposals must be received between May 2nd, 2017 and no later than May 30th, 2017.
- Complete a separate proposal for each basket submitted, along with a description of basket in word form along with Bio on a CD or email.
- If your submission is not YOUR original creation, please obtain permission from the creator to teach the proposed basket and give credit where it is due in the basket descriptive.
- Mail a check , **made payable to NCBA for electronic submissions which requires a \$15.00 fee. This is to be mailed to Jury Coordinator: Katie Lake 304 Channel Run, Washington, NC 27889.**
- If shipping baskets, include a check made payable to **NCBA for \$6.00 per proposal** only if you mail us your baskets. Check must include funds for insurance if desired on return of baskets. This is to be mailed to Jury Chairman: **Bill White, 201 First Ave., New Bern, NC 28560**
- Direct questions to: Becki Newsome 252-393-2006 at or Charlene White, 252-671-4868 at whitesbaskets@gmail.com

Electronic Submissions

• Complete the application and sign the release by entering your name on the signature line. Your email message with the attached application will serve as your release signature. The application file name must contain your name, basket name and word “Application” with a hyphen separating each.

[Example: Sally Smith –Fall Foliage Basket –Application]

•Photo files must be named with your name followed by the basket name with a numeric sequence(1-4) for each photo view with a hyphen separating each.

[Example: Sally Smith –Fall Foliage Basket –4]

After the alpha sequence indicate “CB” for the photo to be used in the convention brochure.

[Example: Sally Smith –Fall Foliage Basket –4-CB]

•The file for your brief Bio for the convention brochure must be named with your name followed by a hyphen and the word “Bio”. [Example: Sally Smith –Bio]

•Attach application and up to 4 digital photos for each proposal in separate email messages. Email submission with a subject line using your “Name”: and basket name to ncbaconv2017@gmail.com. Your Bio only needs to be submitted with one submission.

Basket Photos:

Photos should be of high quality. Basket image should show the complete basket with blank space between image and edges. The background should be a plain solid white color. *No apples, coins, mugs, rulers, or other objects* are to be used in the picture. Images need to be void of shadows on or around the basket.

Take photos with photography lighting or natural lighting on overcast days to avoid shadowing.

Electronic photo submissions must be high resolution of 600 dpi or more and in jpg format.

Electronically transfer images using a program that does not compress files.

Photos may be submitted on a CD with your Bio and Basket Descriptions and mailed to Katie Lake 304 Channel Run, Washington, NC 27889

Sample Basket Submissions:

If you have never been selected to teach at NCBA, you are required to submit an actual basket, and are required to pay return shipping and insurance costs for your proposals.

- Attach an identification card with your name and basket name to each basket submitted.

- Provide at least 2 quality photos for each submission, but may provide up to 4 photos. On the reverse side gently write your name and basket name and indicate "For Brochure" on the back of the photo you want used in the in the convention brochure. You must also email an electronic version of the brochure picture to ncbaconv2017@gmail.com

- Photos will not be returned unless you include a self-addressed stamped envelope with sufficient postage affixed.

- Pack your baskets sensibly for shipping. No loose peanuts please!

A "map" (taped to the inside lid of the box) of how baskets are packed in the box is helpful for repacking to return your baskets. If return shipping insurance is required specify the value for each sample basket on the proposal form and include total return insurance amount along with return shipping amount in your check.

- **MAIL TO: Bill White**
201 First Ave.
New Bern, NC 28560